



risk management



strategic planning



training

EXPERIENCE MATTERS

BUSINESS ADVISERS IN INFORMATION experiencematters.com.au



records management



information management



communication



knowledge management



health checks



business case development



project tools



procurement

EXPERIENCE MATTERS

EXPERTS IN INFORMATION & KNOWLEDGE



You already take good care of your physical, human and financial assets. But are you making the most of your information and knowledge assets?

We can reduce your operational expenditure by:

- Helping your staff find the information they need fast
- Shrinking your need for physical storage space
- Helping you with ICT procurement
- Training staff to use new technologies and adopt best practices
- Improving project planning and management
- Being smarter about document management and storage

We can boost your productivity by:

- Reducing the time it takes for staff to find information
- Eliminating duplication of effort
- Capturing and using corporate knowledge
- Enabling faster adoption of new systems
- Reducing risk and improving compliance
- Improving security of information and knowledge

Clients and projects:

- **Homestart Finance:** developed their IT Strategic Plan and ran a detailed selection process to identify a supplier to replace front end software systems
- **Oil Search Limited:** designed, project managed and led the execution of a tender for the purchase of an EDRMS
- **Macquarie Bank:** reviewed physical layout and working arrangements, reducing the space needed for on-premise storage, which translated into a significant saving in rental costs
- **Alcatel Lucent:** developed a Communication Strategy to support the global implementation of their knowledge base
- **BAe Systems Australia:** researched and defined a set of principles that encapsulate BAE Systems' vision for the enterprise wide management of all its intellectual assets
- **Santos:** ran a Shrink Project that resulted in freeing up \$1.8 million worth of office space

SERVICES

- *Enterprise Architectures*
 - *Business Activity Mapping*
 - *Business Process Mapping*
- *Business and Process Improvement*
- *Data, Information and Knowledge Mapping*
- *Capability Maturity Assessments and Health Checks*
- *Strategic Planning*
- *Risk Management*
 - *Security*
 - *Compliance*
 - *Business Continuity*
 - *Discovery*
- *Business Case Development*
- *Benefits Realisation*
- *Procurement*
 - *Requirements Specification*
 - *Tendering and Evaluation*
 - *Negotiation and Contract Management*
- *Hard Copy Management*
 - *Shrink Services (Space and Storage Reduction)*
 - *Archiving*
- *Training*
- *Communication and Change Management*
- *Project Management*

For more information and client stories, go to: www.experiencematters.com.au